

fpdfRI k , oa LokLF; foHkx ea ufl k , oa i jkesMdy grq

I h/kh Hkrh&2013

&% I kekl; ftKkl k , a l ek/ku %&

izu 1 vkWkykbu vkonu djus , oI bl l s l af/kr vU; tkudkjH i klr djus grq oS , lyhdsku dk Address D; k gS\

mRrj www.mhsonline.rajasthan.gov.in

izu 2 D; k vkonu vkWkykbu djuk vko'; d gS\

mRRkj gkM dOy oS , lyhdsku www.mhsonline.rajasthan.gov.in ds }kj k fd; s x; s vkWkykbu vkonu gh Lohdkj fd; s tk; xA

izu 3 ijHkk 'kYd tek djkus dh i fO; k D; k gS\

mRrj vkond vf/kdr b&fe= fd; kLd ; k ukxfjd l fo/kk dWnz ds ek/; e l s ijHkk 'kYd dOy uxn : i ea tek djok l drk gA fd; kLd ij vkond dks vi us fooj.k ; Fkk i nukej ukej fir k dk ukej oxj tle frffk , a ewy fuokl dh tkudkjH nsuh gkxhA

izu 4 vkWkykbu vkonu D; k b&fe= fd; kLd ; k ukxfjd l fo/kk dWnz ds vfrfjDr vU; = l s ; k Lo; l vi us buVjuv/ dsek/; e l s fd; k tk l drk gS\

mRrj gkM vkonu 'kYd b&fe= fd; kLd ; k ukxfjd l fo/kk dWnz ij tek djkdj Vksdu uEcj ydj Lo; adsLrj ij Hkh vkWkykbu vkonu i= Hkj l drs gA

izu 5 vkonu 'kYd dk , -Vh-, e- de MScV dkmZ @ dMv dkmZ rFkk bVjuv/ cidak ds ek/; e l s tek djkus dh D; k i fO; k gS\

mRrj b&fe= ds Portal Emitra.gov.in ij online payment dh l fo/kk mi yC/k gA

izu 6 D; k vkWkykbu vkonu grq vU; j kT; ka ds vH; fFkz; ka dks j kT LFkkv vkuk vko'; d gS\

mRrj ; fn vkonu dYWZ vi us Lrj ij fdl h Hkh ek/; e l s b&fe= fd; kLd ; k ukxfjd l fo/kk dWnzka }kj k tkjh Vksdu uEcj i klr dj yrs gA rks os fdl h Hkh LFkkv l s vkWkykbu vkonu dj l drs gA

izu 7 Token No. D; k gS\

mRrj ; g , d 16 vaks dk uej gS tks b&fe= fd; kLd ; k ukxfjd l fo/kk dWnz ij vkonu 'kYd tek djokus dsi' pkr tkjh j l hn ij Printed gkxhA

izu 8 D; k Token No. i klr djuk vfuok; l gS\

mRrj th gkM vkWkykbu vkonu grq oS , lyhdsku www.mhsonline.rajasthan.gov.in ij

“Apply Online” cVu nckus ij l oã Fke Token No. vidr djuk vfuok; Z gkskA

izu 9 D; k vkklykbZu vkonu ds l kfk ml dk fi ð/vkmV Hkh Mkd l sHkst us dh vko'; drk gS\

mRrj ughA vkklykbZu vkonu ds l kfk ml dk fi ð/vkmV Mkd l s Hkst us dh dkbZ vko'; drk ugh gA

izu 10 ; fn oS , lyhdsku ugh [koy ik jgh gS ; k /kheh py jgh gS rks D; k dja\

mRrj ; fn oS , lyhdsku ugh [koy ik jgh gS ; k /kheh xfr l spy jgh gS rks vH; FkhZ l fo/kkuq kj tc l oã ij Hkj de gS ; Fkk jkf= ea Hkh vkklykbZu vkonu dj l drs gA l eLr vH; fFkZ ka dks ; g l ykg nh tkrh gSfd vflre frffk l si ; klr l e; i ðZ gh vkonu dh dk; bkgH dj ya rkd vire l e; ij gkus okyh vl fo/kk l scpk l dA

izu 12 ; fn oS , lyhdsku ij QkVks gLrk{kj , oa vutko iek.k i= vi ykM ugh gS ik jgsg rks D; k dja

mRrj vki ; g l fuf'pr dj yafd QkVka o gLrk{kj 50 KB l s, o vutko iek.k i= 125 KB l svf/kd dsugh gA ml SJPG, JPEG, GIF ; k PNG QkeV ea vi ykM dja

izu 13 ; g dS si rk pyxk fd vkklykbZu vkonu folHkx ea igp pplk gS\

mRrj vkklykbZu vkonu djus ds mijkr vkond dks vko'; d : i l s vkonu Øekad %Application ID% iklr gkskA vr% vH; FkhZ ; g vko'; d : i l s l fuf'pr dj yafd vkonu ds mijkr ml svkonu Øekad %Application ID% iklr gS pplk gA ; g Hkh /; ku j [ka fd vkonu Øekad vkonu 'kfd tek djkus ds Vksdu uEcj l s fHkuu gkrk gA Vksdu uEcj Qhl tek djkus ij iklr gkrk gS tcfv vkonu Øekad vkonu tek gkus i jA ; fn vkond dh vkonu Øekad %Application ID% iklr ugh gqvk gS rks bl dk rkr; Z ; g gS fd ml dk vkonu olRr%Submit gh ugh gS ik; k gA , s h fLFkr ea l gh : i ea vkonu ifdz k i wZ dja

izu 14 ; fn vkonu djus ds ckn vkonu Øekad %Application ID% iklr ugh gqvk gS rks D; k dja

mRrj vkklykbZu vkonu djus ds mijkr ; fn vH; FkhZ dks vkonu Øekad %Application ID% iklr ugh gkrk gS rks l oã Fke vkklykbZu vkonu ij fDyd dj vi us vkonu ds LVV/l %Application Status% dh tkrp dj ya ; fn vH; FkhZ ds MkVk ugh gkus %Data not found% dh l puk fn [kbbZ nrh gS rks vH; FkhZ i q% vi us ml h Vksdu uEcj dk iz, kx djrs gq vkklykbZu vkonu dh i fØ; k nkgjk, A

Get Token Satus dsek/; e l s Hkh ; g dk; bkgH l fuf'pr dh tk l drh gA ft l ea “Token is used” message l fuf'pr dja ; fn “Token is used but not submitted” ; k “Token is not

used" vku ij vku ykbZ vkonu dh ifdz k i q% nksj koa

izu 15 ; fn vkond vkonu djus dsckn vkonu Øekd %Application ID% Hky tk, j rks D; k djs \ mRrj bl grq vkond foHkkx ds vku ykbZ vkonu i k/y http:// www.mhsonline.rajasthan.gov.in ij tkdj "Get Filled Form" ij fDyd dja vks bl ea b&fe= fd; k;d ij vkonu 'kyd tek djkus dk Vkuu uEcj rFkk viuh tle frfFk Hkj dj vkonu Øekd tku yA

izu 16 ; fn vkond dk ckn ea i rk pyr k gSfd ml dk i wZ vkonu =fVi wZ jg x; k gS rks D; k dja

mRrj bl grq vkond vkonu dh vire frfFk l s i wZ i Fkd Token No. i kr dj nckjk vku ykbZ vkonu dja

izu 17 vku ykbZ l sl ckr vl; ifØ; k tkuus grq D; k dja

mRrj foHkkx }kjk bl grq foLr'r funzk oc , lyhd'ku http:// www.mhsonline.rajasthan.gov.in ij Mkys x, gA l kFk gh l jyrk ds fy, ijh ifØ; k "Step by Step Application Process" rFkk "Step by Step Online Payment Process" ij fDyd dj tku yA

izu 18 ; fn fdl h b&fe= fd; k;d ; k ukxfjd l fo/kk dñi }kjk fu/kkjr jk'k l s vf/kd jk'k ol yh tk jgh gS ; k Lo; l ds ; gh vku ykbZ vkonu dh 'krZ ij gh ijh'kk 'kyd tek fd, tk jgsg rks bl dh f'kdk; r dgk dja \

mRrj b&fe= fd; k;d rFkk ukxfjd l fo/kk dñi ftyk bz xou l kd kbVh ds v/khu gkrs gS ftuds v/; {k ftyk dyDVj gkrs gA ogk f'kdk; r djus ij muds fo: ) ykbl d fujLrhj.k ds vfrfjDr vki jk'k/d dk; lokgh Hkh dh tk l drh gA

izu 19 vku ykbZ vkonu ds l ckr ea vl; tkudkj dh dgk l sikr dja \

mRrj vku ykbZ vkonu ds l ckr ea fdl h Hkh izdkj dh tkudkj foHkkx dh oc l kb/ www.mhsonline.rajasthan.gov.in ij inf'kr gyi ykbZ uEcj dk iz, kx dj l drs gA

izu 20 vf/kdr b&fe= fd; k;d ; k tu l fo/kk dñi dh l ph dgk mi yC/k gkxh \

mRrj www.mhsonline.rajasthan.gov.in vFkok www.emitra.gov.in

izu 21 vku ykbZ vkonu Submit djus ds i 'pkr D; k Enter fd; k x; k Data cnyus dk fodYi gS \

mRrj ughA

izu 22 Qkekzi LV ds in grqfdl fdl l l.Fkk@dk; ky; ea l fonk ea dk; Z djus okys vH; fFkz ka dks ckul vad fn; s tk; xA

mYkj jktLFkku fpfdRI k ,oa LokLF; v/khuLFk l ok fu; e 1965 ds fu; e 19 ds iko/kkuka ds vuq kj ljdkj] eq; ea=h chih, y thou j{kk dksk] , uvkj, p, e] esMds j fjfyQ l kl k; Vh] , M+ dUVky l kl k; Vh ,oa l gdfjrk foHkx ds v/khu l l.Fkk, a vFkok l gdkjh miHkDk Hk.Mkjka ea foKfir inka ds l eku dk; Z djus dh vof/k ds vk/kkj ij iR; ad o"z ds fy; s 10 ifr'kr ,oa vf/kdre 30 ifr'kr ckul vad fn; s tkoxA

izu 23 l fonk ij dk; jr vH; Fkhz tks foHkku inka ds fy; s vkonu dj jgs gA dks vuqko ds vk/kkj ij vf/kdre vk; qeafdruh NW ns gksx\

mYkj izu 22 ds mYkj ea mYyS[kr l l.Fkkvka ea vuqko iklr vH; fFkz, ka dks l eku iklV ij dk; Z djus dh vof/k rd vFkok 5 o"z dh vf/kdre vk; q l hek ea f'kfkyrk ns gA

izu 24 Qkekzi LV ds vfrfjDr vU; l oxkz ea ckul vad ds ckjs ea D; k ufr gA

mYkj fu; e 19 ds iko/kkuka ds vuq kj ljdkj] , uvkj, p, e ,oa esMds j fjfyQ l kl k; Vh ea foKfir inka ds l eku dk; Z ij dk; Z djus dh vof/k ds vk/kkj ij iR; ad o"z ds fy; s 10 ifr'kr ,oa vf/kdre 30 ifr'kr ckul vad fn; s tkoxA